

How to Access the Portal



Login Welcome to our ordering portal. Please input your email address and password below. Email Address * Password * Remember Me Forgot Your Password? Login If you have forgotten your email address please Contact Us

Bookmark Supply America Portal

• https://supplyamericaportal.com/login

Account Login

Email
Address: _____

Password: _

Account Profile

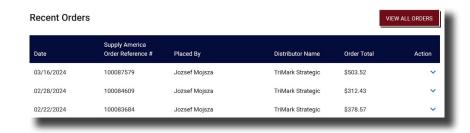
Access from Quick Links

- View Invoices
- View Order History
- View Account Users
- Maintain Saved Carts
- Create a Favorites List
- Request a Quote
- Shop by Vendor

Quick Links Account Profile My Account & Password Manage Users Favorites List Invoices Order History Request a Quote Saved Carts Vendors

Recent Orders

- View the three most recently placed orders
- Click on "View All Orders" to redirect to Order History



Product Catalog (MOG)

 A button has been placed at the top of the Account Profile page for your convenience



Main Categories					Sector Categori	ies
KS Kitchen Supplies	/ Dinnerware	GW Glassware	FW Flatware	PC Premier Collections	Safety	SO Safe Operations
BC Buffet Catering TS	Table Service	DR Dining Room Accessories	BS Bar Supplies	Safety Items & Kits	Reopening Essentials	SE Sector Essentials
S&M Sanitation & E	Equipment	Furnishings	Disposables	Apparel		

My Account & Password

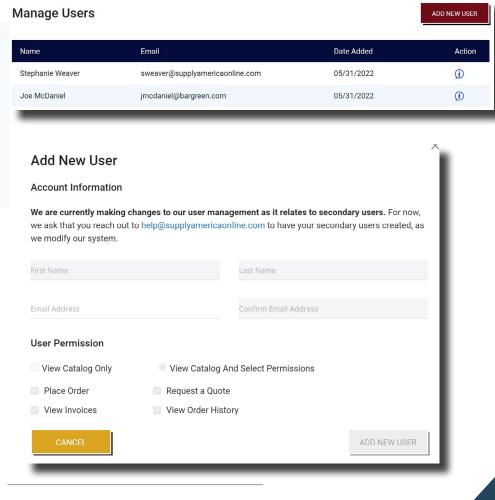
- View Account details, Shipping Address, & Personal Information
- Reset your Password
- View Contact Information for your Sales Rep and Customer Service

For changes to your Contact Information, Shipping Address, or Billing Details, please contact Supply America Customer Service for assistance.

Manage Users

Portal Users

Primary Users can view all authorized Users assigned to the Account. If any User needs to be updated or removed, contact Supply America. To add a new User, provide Supply America with the Account name and #, new User name, email address, and portal permissions.



Favorites List

Favorites List

- Ability for individual users to create a Favorites List on the Portal for access whenever they are logged in.
- Items remain in the Favorites List unless the User selects "Remove" to have the item deleted.
- A Favorites List is private to each User - it is not accessible by other Users on the same Account.
- Easily save items of interest for later review or purchase

Add to Favorites List from

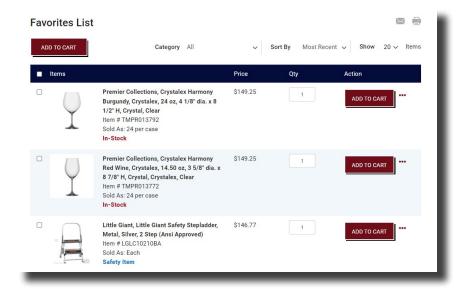
- Search Results Page
- Product Listing Page
- Product Page
- Product Quick View
- Shopping Cart Page

Notes

- Add a note to any item in your Favorites List to effortlessly remember a product or designate a product for a certain event
- Notes can be edited at any time
- Remove a note with ease

Add to Cart

- Choose individual products and add them to the cart
- Select all items in the Favorites List and add to the cart together
- When an item is added to the cart, it will remain in your Favorites List





Features

Favorites List will default to order of recency (most recent first)

Sort By options:

- Category
- Vendor
- Items with Notes

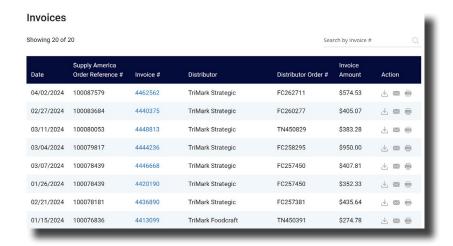
Invoices

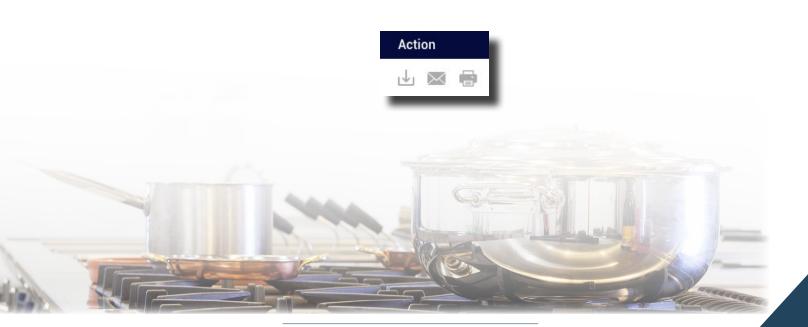
View Invoices

- User can click on an Invoice to view and download the file when available
- Supply America & Distributor Order #s display for easy reference
- User can search the invoices by the Invoice #
- The Portal features one year of invoice history for Users review

Email | Print Invoices

- Search and Navigate to an Invoice
- Click on email icon to fill in form
- Use Copy Me button to receive copies of emailed Invoices
- Use download icon for PDF file when available
- Use printer icon to print Invoice when available





Order History

4/11/25

4/8/25

3/25/25

100154562

100153609

100152256

100150946

View Order Details

- Search Orders by Order #
- Email or Print an Order
- View changes to an Order

Re-Order

- Place an entire past Order (including quantities) into your cart at the click of a button
- Add individual items from past Orders to the Shopping Cart

Showing 1-10 of 45 Please contact TriMark Strategic at 800-214-9054 or sacustomerservice@trimarkusa.com for assistance, to make changes to, or check the status of your order. If your purchase includes Safety Items, please contact TriMark R.W. Smith at 800-752-3639 for assistance. The Distributor's final order total will account for any changes to your original purchase and any applicable tax or freight charges. Supply America Order# Placed By Status Subtotal Actions

160.21

247.48

653.92

631.80

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Order History Details

- Order Date
- User that placed the Order
- Supply America Order Reference #
- Local Distributor
- Order Subtotal

The Subtotal is the tally of products purchased on the Portal. The Distributor's final order total will account for any changes to your original order and any applicable tax or freight charges.

ems Orde	ered					
Product Na	ame	Part Number	Price	Qty	Subtotal	Actions
Magid, Saf Gray/Greer	ety Glasses, Plastic, n/Clear	076800	\$7.24	4.00	\$28.96	Ä
Tucker, Qui Blue	icKlean Apron 36", 36" L,	079511	\$39.53	2.00	\$79.06	Ä
Magid, Che Blue, Large	em Resistant Gloves, 26" L,	076270	\$15.53	2.00	\$31.06	Ä
Magid, Che Blue, Medi	em Resistant Gloves, 26" L, um	076260	\$15.53	2.00	\$31.06	Ä
Magid, Che Blue, X-Lar	em Resistant Gloves, 26" L, ge	076280	\$15.53	2.00	\$31.06	Ä
	emical Resistant Gloves, e, Green, Large	078271	\$13.02	1.00	\$13.02	Ä
	emical Resistant Gloves, e, Green, Medium	078261	\$13.02	1.00	\$13.02	Ä
R3, Stryker Gray	Safety Goggles, Plastic,	079811	\$5.06	4.00	\$20.24	Ä

Order Status

Order Status is made available when the Distributor sends the information to Supply America.

Blank Field

If there is no status displaying, the Distributor has not yet furnished details. Please reach out to the Distributor with questions on the status of your purchase

Stages

The Distributor will report the status of your order as follows:

Processing

The Distributor received the online purchase from Supply America and is taking steps to fulfill the order..

Shipped Partial

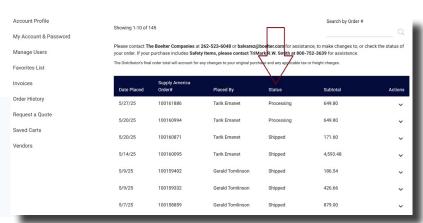
One or more items in the purchase are backordered or delayed. The Distributor has shipped available items, making the order partially fulfilled.

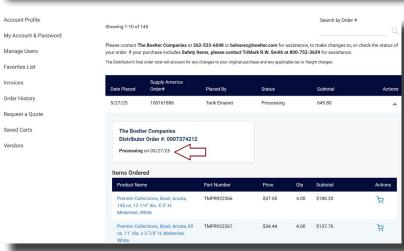
Shipped

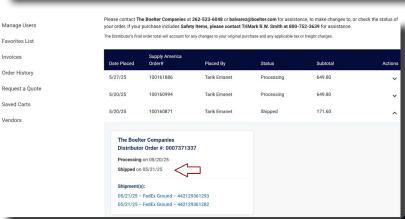
After all items in the purchase are fulfilled, this constitutes a completed order.

Cancelled

If you or the Distributor cancel an order, this will display as the status.







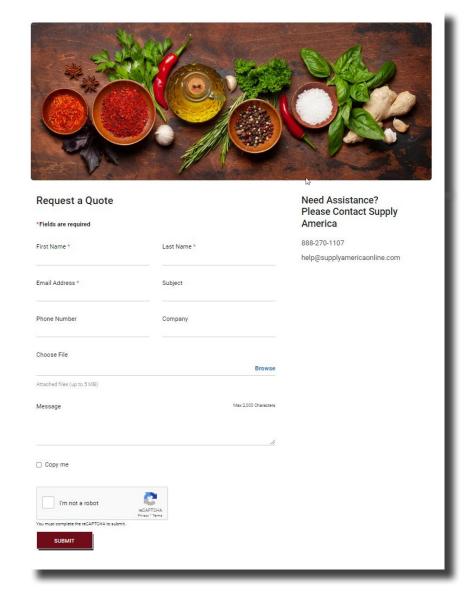


Request a Quote

Users can click on the Request a Quote link on a Product Page to obtain a quote from their Supply America Distributor.

Configurable Equipment will display a Request a Quote button – IN SOME INSTANCES, these items cannot be purchased through the Shopping Cart.

Select the Request a Quote Page in Quick Links to send a customized list of items for a quote or proposal.





Saved Carts

Saved Carts can be shared with others for review, approval, and purchase at a later date.

How to Save a Cart

- From the Shopping Cart, click the "Save This Cart" button
- Name your Cart
- Saved Carts remain for 30 days
- A Saved Cart remains in the Account until the User selects 'Remove' to delete the cart

Preview Cart

- To view the items in a Saved Cart click the Preview link
- Preview pop up displays product names along with brief description, item number, and quantity
- User can resave or move to their Shopping Cart

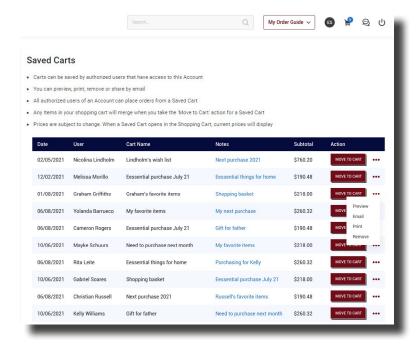
Open a Saved Cart

- When a User clicks on "Move to Cart", this message will appear:
 - If you have items in your shopping cart, they will merge with the items in this Saved Cart
 - Any products that are currently unavailable in the Order Guide will not display when you open a Saved Cart in the shopping cart
 - Prices are subject to change. When a Saved Cart opens in the Shopping Cart, current prices will display

 Action

Email & Print Cart

- Easily share a Saved Cart with others
- Print cart for review



Saved Cart Preview

- . If you have items in your shopping cart, they will merge with the items in this Saved Cart.
- Any products that are currently unavailable in the Order Guide will not display when you open a Saved Cart in the shopping cart.
- Prices are subject to change. When a Saved Cart opens in the Shopping Cart, current prices will display.

πem		Qty	Price
	Premier Collections, Vista Alegre Carre Platter, 15 1/4" L x 11 1/4" W, Porcelain, •••	1	\$78.02
	Item # 48317886		
	Sold As: Each		
	In-Stock		
	Homer Laughlin, Rapid Response, Homer,	1	\$164.16
	Undecorated, 9 5/8" dia., Porcelain, Beige •••		
	Item # 48295012		
	Sold As: 24 per case		
	Factory Direct		
	Risch, Augusta Menu Cover, 5 1/2" W x 8 1/2"	1	\$15.05
Mean	H, Pleather, Black		
	Item # 48297727		
	Sold As: Each		
	Factory Direct		

Email

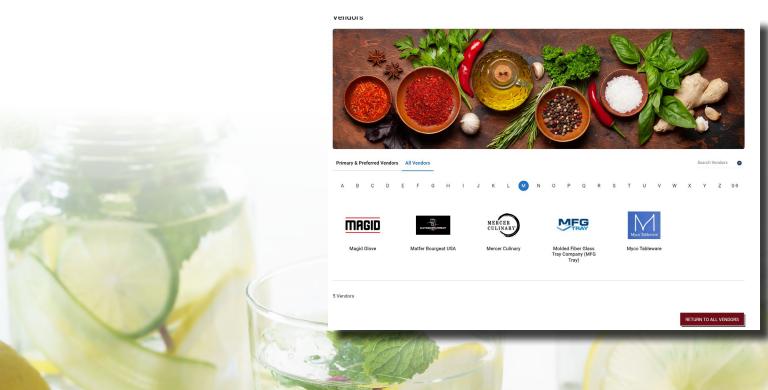
Print

Vendors

Vendors

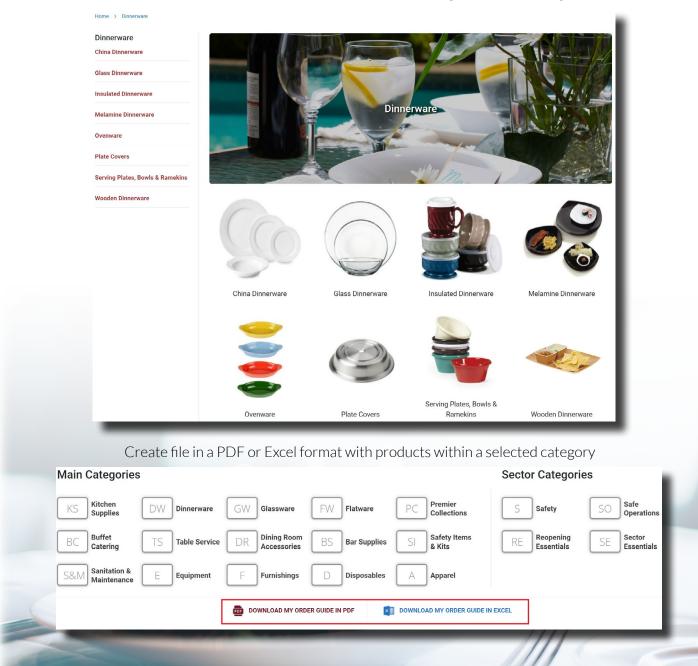
- Shop products from our list of Vendors
- For Accounts with Primary & Preferred Vendors, the default display will be the Primary & Preferred Vendors in alphabetical order.
- Search all Vendors by their brand name
- Access Vendors from the Quick Links and on Product pages





Category Page

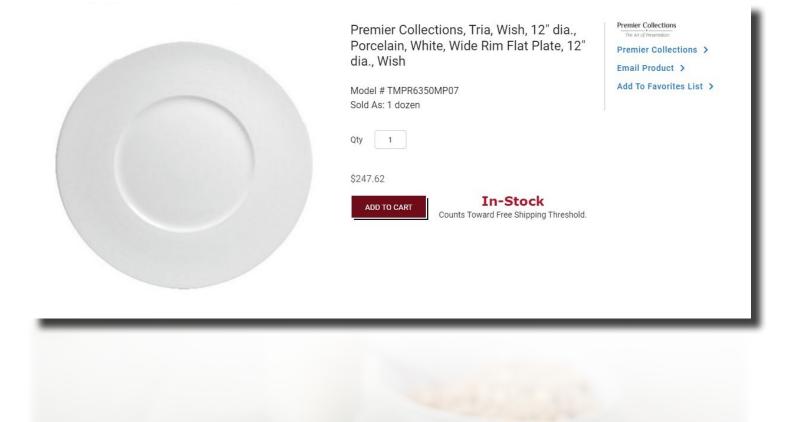
You can use the filter on the left menu to quickly navigate to other categories





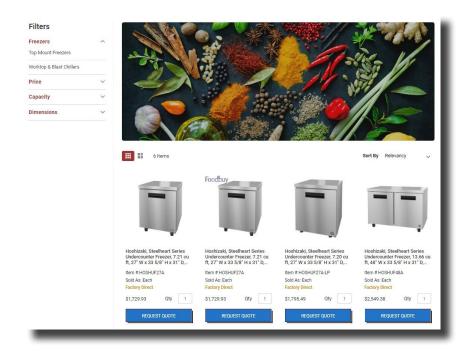
Product Page

- View product details, stock type, specifications, and attributes
- Related items will display, when available
- Use the link to email a product to a colleague for review
- You can click the vendor name to view their full list of items in the catalog
- Helpful panels provide suggestions for other products that may interest you
- You can set a quantity and add the item to your cart, or save in your Favorites List





Product Features & Tips



Configurable Items

• A configurable item price is for the base model with no configurations

Hazardous Items

 Additional fees may apply by a Shipping Carrier due to required attention and time

Large Equipment

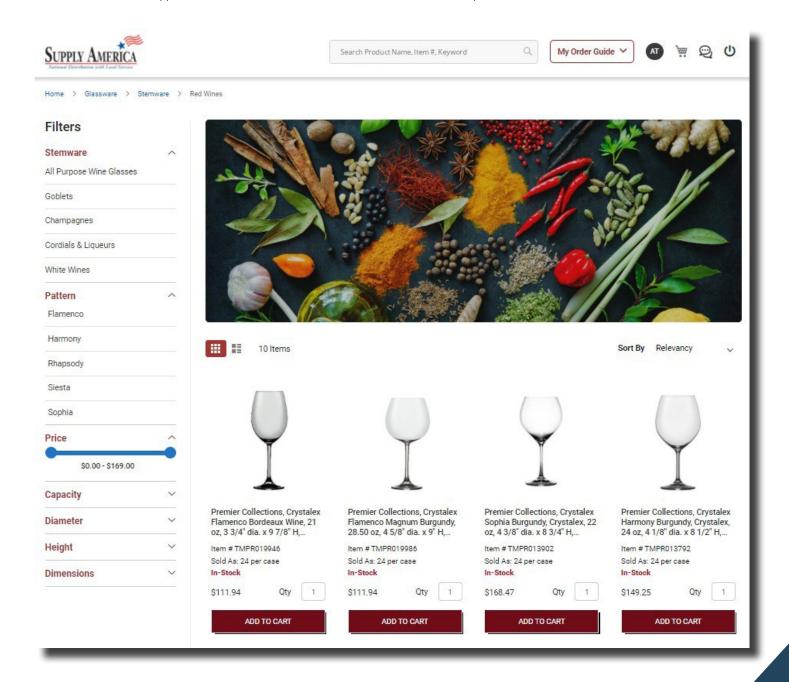
- Select products cannot be priced and purchased online
- Request a Quote from your Supply America Distributor





Narrow Your Product Search

In the Search Bar, type in an Item #, Item Name, or Product Descriptive Words



My Order Guide

Access your full catalog of contracted products, conveniently organized by category.

The items within your Order Guide will display a stock type.

In-Stock

 Stocked by your local distributor and eligible for free shipping based on minimum quantity threshold requirements

Factory Direct

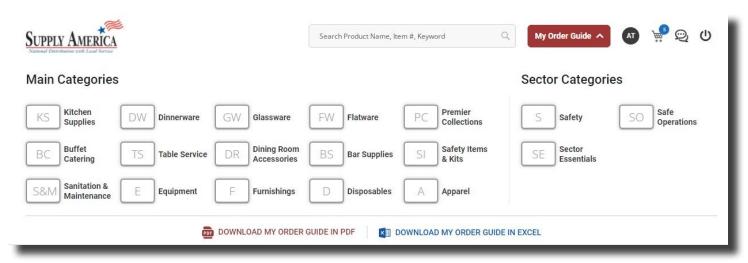
• Products featured by your local distributor that will be drop shipped by the manufacturer

Personal Safety

 A valuable program provided by TriMark R.W. Smith that offers safety products with free shipping at any quantity

Specialty Items

 Products available in your catalog from a different distributor – the shipping terms and rates will vary for these items



Stock Type Key In-Stock Qualifying items are free shipping eligible when Distributor's order minimum is met. Inventory and availability may fluctuate. Factory Direct Ship from the Manufacturer. Availability, Freight Terms & Rates vary. Safety Items Ship from TriMark R.W. Smith and any eligible freight program will apply. Inventory and availability may fluctuate. Specialty Items These products are not stocked by your local Distributor. Availability, Freight Terms and Rates vary.

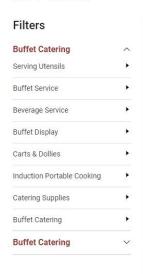


My Order Guide "Continued"

Email

 Easily email products in your order guide or a shopping cart to colleagues.
 Simply enter Recipient name and email along with your message.



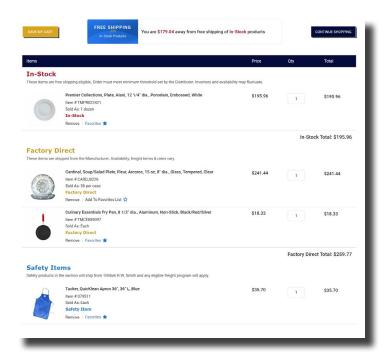


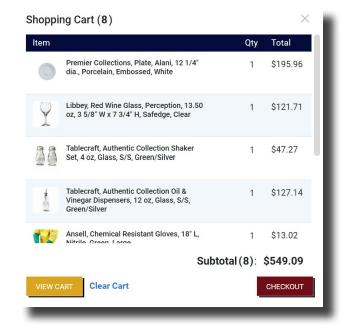
Home > Buffet Catering



Checkout Process

- The Shopping Cart displays items grouped by stock type
- Product quantities can be adjusted or you may opt to remove items entirely
- A message will display to inform you on free shipping eligibility for In-Stock products
- Frequently purchased items in your Cart can be easily saved to your Favorites List
- A Shopping Cart can be emailed as a quote or saved for future ordering
- You can provide a PO Number in the designated field to include with your order
- A message field is available for instructions that need to be sent to your local distributor
- If you click to log out prior to processing your Cart, you'll have the option to save it



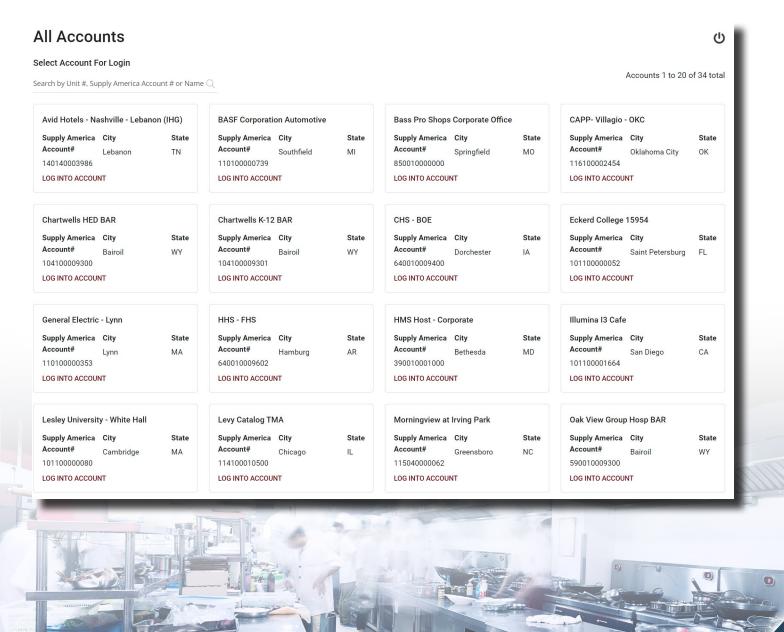






All Accounts

If you are authorized to access multiple Accounts, you will go to a landing page called 'All Accounts' when you login, which allows you to select the Account that you want to enter.





Reach Peak Performance with Us

